

BINKLEY'S KITCHEN & BAR

Private Kessler Room

- GENERAL INFORMATION -

KESSLER ROOM: Our Kessler Room is a dining area available for private events. The room sits up to 50 people, is equipped with audio/visual equipment, and offers a full private bar. The room is decorated in a contemporary yet casual design with hardwood floors and a stone fireplace. This room is the perfect spot to host almost any event.

MENUS: Binkley's Kitchen & Bar provides complete food and beverage service for your event. We offer extensive menu selections for your convenience; breakfast, brunch, lunch, dinner, & hors d'oeuvre platters. We also offer the option of buffet or plated style meals for your event. If you do not see what you are looking for, we would be happy to help you design a menu to fit your preferences.

CAKE SERVICE: Binkley's Kitchen & Bar will allow you to bring in a sheet cake for your celebration. Any cake brought in to Binkley's Kitchen & Bar must be from a State of Indiana Board of Health certified bakery. The fee for cake service is \$1.00 per person; it includes providing a cake table with cloth, cutting, serving, plate ware, silverware, and all related clean up.

BAR SERVICE: Binkley's Kitchen & Bar is pleased to provide a complete host or cash bar service, offering different packages to help fit your needs. A private bartender is available upon request. The cost of a private bartender is included in the room rental fee.

SET-UP SERVICES: Please inform your coordinator of any additional set-up requirements. (example: registration, exhibit, gift table, etc.)

FOOD AND BEVERAGE: It is the policy of Binkley's Kitchen & Bar that all food and beverage consumed in Binkley's Kitchen & Bar must be purchased from our facility (this excludes celebration sheet cakes from an Indiana Board of Health certified bakery).

TAX EXEMPTION: Only "Fund Raising" events are exempt from Indiana Sales Tax, with respect to food and beverage. Organizations that are Tax Exempt must provide Binkley's Kitchen & Bar with a copy of their Tax Exemption Certificate 10 days prior to the event. We are required by law to charge sales tax in the event a certificate is not provided at the time the balance is due.

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- COST REQUIREMENTS -

ROOM RENTAL CHARGE: A room rental charge applies to all events. The rental fee includes the following: room set-up, room clean-up, linen napkins & tablecloths, glassware, china, silverware, service ware, use of candleholders, use of audio/visual equipment, and a private bartender. For additional fees, we will work to accommodate any other needs. Daytime events occur between the hours of 8:00 am and 5:00 pm. Nighttime events occur between the hours of 5:00 pm and midnight. There is a four hour limit for scheduled events. Rates for events scheduled on holidays may vary.

- ❖ Daytime Events—
 - Sunday through Saturday: \$100.00
- ❖ Nighttime Events—
 - Sunday through Thursday: \$150.00
 - Friday and Saturday: \$200.00

MINIMUM FOOD and/or BEVERAGE PURCHASE REQUIREMENT: There is a minimum food and/or beverage purchase for all events. The total of your food and/or beverage purchase must meet the requirements described below. If sales minimum is not met, the difference will be added to the final client bill. Rates for events scheduled on holidays may vary.

- ❖ Daytime Events—
 - Sunday through Saturday: \$250.00
- ❖ Nighttime Events—
 - Sunday through Thursday: \$500.00
 - Friday and Saturday: \$1000.00

ADDITIONAL TIME: If your event exceeds the four hour limit, there will be additional charges:

- ❖ Room Rental—
 - \$100.00 per hour
- ❖ Minimum food/beverage purchase—
 - \$100.00 per hour

GRATUITY: All events are subject to gratuity, which will be awarded to the service staff. For a plated-style main course, 20% gratuity will be added based on all food and beverage sales. For a buffet-style main course, 15 % gratuity will be added based on all food and beverage sales. Additional gratuities are permitted.

SALES TAX: All events are subject to Marion County, Indiana Food & Beverage Sales tax.

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-Private Event Contract -

1. Prices will not be guaranteed earlier than two (2) months prior to the scheduled event. All private events are subject to Indiana sales tax and gratuity (20% plated meal & 15% buffet meal).
2. Menu selections and room requirements must be made at least three (3) weeks prior to the event date. We cannot guarantee any changes made after the final deadline.
3. A final attendees guarantee is required at least seven (7) days in advance. After that time, attendance cannot be reduced. Attendance increases will be accommodated if possible. If we do not receive the guaranteed attendance figure for your event by the deadline, you will be charged for the number of people denoted on the estimate. We cannot guarantee any changes made after the final deadline.
4. Liquor Licensing prohibits the bringing of private alcohol/beverage into the restaurant.
5. Restaurant policy prohibits the bringing of private food into the private event room and/or restaurant; this excludes celebration sheet cakes from an Indiana Board of Health certified bakery.
6. All food and beverage purchased must be consumed in the assigned private event room during the scheduled times.
7. All decorations must be made of non-combustible material. Any activities or decorations involving the use of flames is strictly prohibited.
8. Local and State Fire Codes must be observed concerning the display of gasoline or any combustible substance powered vehicle or mechanical device. Safety guidelines can be obtained from our local Fire Marshall.
9. No item may be attached to floors, walls, ceilings, etc., in the restaurant without prior consent from Binkley's Kitchen & Bar.
10. Fire exits, aisles, and equipment cannot be blocked in any way.
11. Function sponsors are responsible for the protection of walls, furnishings, and floor in the private event room. This includes the function sponsors preparation, the continuation of activities during the event, and the time until all of the function sponsors and their participants leave. Damages or losses will be billed to function sponsor.
12. No powered vehicle or heavy equipment may be brought into, operated, or run in Binkley's Kitchen & Bar without prior written approval.
13. Electrical outlets have a maximum load capacity of 110 Volt 20 amps.
14. Binkley's Kitchen & Bar shall not bear any liability for the loss, theft, or damage to any property belonging to the function sponsor or function participant.
15. Beginning and ending times must be accurate.
16. Binkley's Kitchen & Bar reserves the right to inspect and control all private functions. Liability for damage to the premises will be charged accordingly. Binkley's Kitchen & Bar cannot assume responsibility for personal property and equipment brought into the facility.
17. Binkley's Kitchen & Bar retains the right to modify or cancel its obligations under this Agreement in the event that occurrences beyond the control of Binkley's Kitchen & Bar (e.g. strike, public, emergency, acts of God) reduce its capacity to provide banquet facilities or catering services. Binkley's Kitchen & Bar shall not bear any liability to the function sponsor, any function participant or any third party modification or cancellation of this agreement resulting from such occurrences. Binkley's Kitchen & Bar shall not be liable for any consequent damages for its breach of this agreement.

INITIAL _____

DATE _____

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-Private Event Contract -

Payment Policy

\$200.00 deposit due at contract signing.

This deposit is refundable the day of your event; however, if cancellation occurs due to no fault of Binkley's Kitchen & Bar, the deposit may not be refunded (see cancellation policy below).

Balance for food, beverage, gratuity, sales tax, and miscellaneous fees (room rental, cake, etc.) is due at the conclusion of your event.

Accepted payment is by cash, guaranteed check, or credit card.

Cancellation Policy

In the event of cancellation of this contract through no fault of Binkley's Kitchen & Bar, there shall be a cancellation charge assessed on all events as follows:

61 to 150 days prior to scheduled event: 25% of the estimated event cost.

15 to 60 days prior to scheduled event: 50% of the estimated event cost.

Less than 15 days prior to scheduled event: 100% of the estimated event cost.

Please Sign and return to Binkley's Kitchen & Bar this contract by _____.
Upon receipt of the signed contract, your booking arrangements will become definite. Until that time, your space will be held on a TENTATIVE basis only. Failure to return the signed contract by the above date can result in a cancellation of this contract. The execution of the Agreement by the function sponsor acknowledges its agreement of the terms and conditions of this agreement.

This Agreement constitutes the entire Agreement between Binkley's Kitchen & Bar. This Agreement supersedes all written and oral communications and may not be amended except in writing, when signed by both parties.

FUNCTION DATE & TIME: _____

DEPOSIT PAYMENT:\$ _____

ROOM RENTAL CHARGE:\$ _____

MINIMUM FOOD/BEVERAGE PURCHASE:\$ _____

APPROVED BY:

YOUR SIGNATURE _____

DATE _____

NAME PRINTED _____

MANAGER SIGNATURE _____

DATE _____

Menu Selections

BINKLEY'S KITCHEN & BAR

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- MENU SELECTIONS: BUFFET -

Breakfast Buffet Available 8 am – 11 am

* 10.99 per person *

* 20 person minimum *

Scrambled Eggs, Bacon, Sausage, Roasted Red Skin Potatoes,
Assorted Pastries & Breads, Coffee, Juice

Brunch Buffet Available 11 am – 3 pm

14.99 per person

20 person minimum

Beverage not included

Scrambled Eggs, Biscuits & Gravy,
Bacon, Sausage, Roasted Red Skin Potatoes, Assorted Pastries & Breads

*Choose **one** from **each** of the following groups:*

Ham **OR** Roast Beef; Green Beans **OR** Carrots;
Smoked Salmon **OR** Shrimp Cocktail; Fruit Salad **OR** Pasta Salad

Lunch Deli Buffet Available 11 am – 4 pm

* 12.99 per person *

* 20 person minimum *

Beverage not included

Smoked Turkey, Ham, Roast Beef, American & Swiss Cheese,
Assorted Breads, Lettuce, Tomato, Onion, Pickle, Condiments

*Choose **three** from the following:*

Kettle Chips, Coleslaw, Fruit Salad,
Mixed Greens Salad (with 2 dressing choices), Gourmet Brownies, Gourmet Cookies

Lunch Buffet Available 11 pm – 4 pm

* 20 person minimum *

Bread included

Beverage not included

One (1) Entree...\$13.99 per person

Two (2) Entrees...\$15.99 per person

Entrees

Grilled BBQ Chicken, Fried Chicken, Penne Chicken Alfredo, Penne & Meatballs, Meat Lasagna,
Vegetable Lasagna, Tri-Color Pesto Cheese Tortellini, Honey Roasted Ham, Sliced Roasted Pork
loin with a cranberry glaze, Filet Medallions with mushroom sauce, Mini Croissant Sandwiches

*Choose **three** from the following:*

Kettle Chips, Coleslaw, Fruit Salad, Green Beans, Baked Beans, Macaroni and Cheese,
Mixed Greens Salad (with 2 dressing choices), Gourmet Brownies, Gourmet Cookies

Can't find something you're looking for, the chef can work with and help you customize your menu to fit your needs

BINKLEY'S KITCHEN & BAR

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-MENU SELECTIONS: BUFFET -

Dinner Buffet Available 5 pm – 9 pm

20 person minimum

Bread Included

Beverage not included

One (1) Entree...\$15.99 per person

Two (2) Entrees...\$18.99 per person

Three (3) Entrees...\$21.99 per person

Entrees

BBQ Chicken, Fried Chicken, Chicken Marsala, Chicken Piccata, Peppercorn Beef Medallions, Sliced Beef Tenderloin, Honey Roasted Ham, Sliced Roasted Pork loin with a cranberry glaze, Penne Chicken Alfredo, Penne & Meatballs, Meat Lasagna, Vegetable Lasagna, Tri-Color Pesto Cheese Tortellini

Choose **one** from **each** of the following groups:

Vegetables

Buttery Corn, Zucchini & Yellow Squash, Honey Glazed Carrots, Green Beans, Green Bean Casserole, Broccoli & Cauliflower

Starches

Mashed Potatoes, Roasted Red Skin Potatoes, Baked Beans, Macaroni and Cheese

Salads

Coleslaw, Fruit Salad, Pasta Salad,
Caesar Salad, Mixed Greens Salad (with a choice of 2 dressings)

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- MENU SELECTIONS: PLATED -

Lunch - Available Daily 11 am – 4 pm

Choose up to 3 selections

All sandwiches served with either homemade kettle chips or fresh fruit

Add a Caesar salad or Mixed Greens salad for \$3.99

Add a cup of soup for \$2.99

- Chicken Salad Sandwich on multi grain bread...\$6.99
- Pork Tenderloin Sandwich, grilled or breaded, on a bun...\$8.99
- Chicken Sandwich grilled or breaded on a bun...\$8.99
- Mini Crab Cake Sandwiches served with remoulade sauce on a bun...\$8.99
- Fish Sandwich, grilled or breaded, served with tartar sauce on a bun...\$8.99
- Grilled Breasts of Chicken, served with two sides ...\$14.99
- Chicken Penne with Alfredo sauce...\$15.99
- Tri-color Cheese Tortellini with pesto...\$13.99
Add Chicken \$2.99
- 6 oz Sirloin Steak, served with two sides ...\$14.99
- Strawberry Chicken Salad...\$10.99
- Citrus Shrimp Salad...\$12.99
- Chicken Caesar Salad...\$9.99
- Adobe Steak Salad...\$12.99
- Veggie Deluxe Salad...\$8.99

Dinner - Available Nightly 5 pm – 9 pm

Choose up to 3 dinner selections

Bread included

* All selections include two sides, excluding the Chicken Penne and Tortellini *

* All selections include Mixed Greens salad (2 dressing choices) *

- Chicken Penne with spinach and tomatoes in Alfredo sauce...\$15.99
- Tri-color Cheese Tortellini with tomatoes in Pesto cream sauce...\$13.99 Add Chicken \$2.99
- Grilled Chicken Breast ...\$14.99
- Chicken Saltimbocca ...\$16.99
- Herb-cream cheese stuffed Chicken with wild mushroom sauce...\$16.99
- Bourbon Glazed Pork Chops ...\$18.99
- Full Slab Baby Back Ribs ...\$18.99
- 6 oz Sirloin Steak ...\$16.99
- 10 oz Sirloin...\$19.99
- Coffee Crusted 12 oz. New York Strip ...\$21.99
- Blue Cheese Crusted Filet Medallions ...\$20.99
- 6 oz Filet ...\$22.99
- 8 oz Filet ...\$26.99
- 6 oz Filet & Grilled Shrimp ...\$27.99
- Baked Lemon-Pepper Tilapia ...\$16.99
- Shrimp, grilled or breaded ...\$20.99
- Atlantic Salmon Filet ...\$20.99
- Jerk Seasoned Trout with a Mango Relish ...\$18.99
- Grilled Swordfish with Spinach, Sun-dried Tomatoes & Asparagus ...\$18.99

Side Offerings

Sautéed Broccoli
Cole Slaw
Mac & Cheese

French Fries
Fresh Fruit
Baked Beans

Kettle Chips
Cottage Cheese
Grilled Asparagus(add \$1)

Mashed Potatoes
Roasted Red Potatoes

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- HORS D'OEUVRE PLATTERS -

Cold Hors D'oeuvres

20 person minimum

Domestic Cheese with crackers...\$2.00/person
Domestic & Import Cheese with crackers...\$2.50/person
Fruit with dip...\$2.50/person
Vegetables with ranch dip...\$1.50/person
Anti-pasta...\$3.00/person
Smoked Salmon...\$3.00/person
Premium Gulf Shrimp with cocktail sauce...\$3.00/person
Bruschetta...\$2.00/person
Spinach-Artichoke Dip with tortilla chips...\$1.75/person
Mini Croissant Sandwiches (turkey, ham, roast beef, or combo)...\$2.00/person
Mixed Nuts (per pound)...\$16.00
Kettle Chips (per pound)...\$8.00
Pretzels (per pound)...\$8.00
Assorted Gourmet Brownies...\$1.00 each
House Baked Chocolate Chunk Cookies...\$1.00 each

Hot Hors D'oeuvres

20 person minimum

Louisiana Artichoke Dip with tortilla chips...\$1.75/person
Tex-Mex Rolls with a chipotle sauce...\$2.50/person
Chicken Artichoke Rolls...\$2.50/person
Stuffed Mushrooms...\$2.00/person
Mini Crab Cakes with remoulade sauce...\$3.00/person
Beef Skewer (plain, bourbon glazed, teriyaki)...\$3.00/person
Chicken Skewer (plain, bourbon glazed, teriyaki)...\$1.75/person
Vegetable Kabobs...\$1.75/person
Breaded Chicken Fingers (choice of 2 dipping sauces)...\$1.25/person
Barbeque Beef Meatballs...\$1.25/person
Wings (buffalo, honey garlic, Caribbean spiced, or barbeque)...\$1.50/person
Bacon Wrapped Shrimp & Scallop Skewers...\$3.00/person

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Desserts

Up to two selections

Ask about our large dessert selection

Beverage Information

Non-Alcoholic Beverages

Guests are charged on a per drink basis at regular restaurant pricing.

Coffee, Iced Tea, Lemonade, Soda (Coke, Diet Coke, Sprite, Root Beer).....	\$2.29
(Refillable at no charge)	
Orange, grapefruit, cranberry, and V-8.....	\$2.29
Assortment of Hot Tea.....	\$2.29
Milk.....	\$2.29

Alcoholic Beverages

Option 1—Cash Bar

Guests are charged on a per drink basis at regular restaurant pricing.

Option 2—Open Bar (House)

Host/hostess pays \$5.50 per hour, per person for all guests in party over the age of 21. This package includes refillable non-alcoholic beverages, domestic bottled and draft beer, house wine by glass, and well liquor. There is a **two (2) hour minimum** and **20 guest minimum** to purchase this package.

Option 3—Open Bar (Premium)

Host/hostess pays \$7.00 per hour, per person for all guests in party over the age of 21. This package includes refillable non-alcoholic beverages, select bottled and draft beer, select premium wine by glass, and select premium liquor. There is a **two (2) hour minimum** and **20 guest minimum** to purchase this package.

Option 4—Open Bar (Turbo Premium)

Host/hostess pays \$14.00 per hour, per person for all guests in party over the age of 21. This package includes refillable non-alcoholic beverages, ALL beer, wine by glass, and liquor. There is a **two (2) hour minimum** and **20 guest minimum** to purchase this package.

Option 5—Flex Package

If the above options do not fit your needs, let us know and we'll come up with something that does.